



# KATWA COLLEGE

(Affiliated to the University of Burdwan)

Principal's Office,

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

Mobile: +918101078393

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## Compliance report on Academic and Administrative Audit

### 11. Compliance Report Analysis of Compliance report by Members of Audit Team

Sl. No.	Item/ Topic	Compliance Statement
1.	College is required to implement ERP for better functioning	College has enhanced the ERP system in better functioning, since 2017.
2.	Ethics & Code of Conduct for all stakeholders be framed following the University Guidelines	IQAC, Katwa College, has uploaded it in the College website.
3.	More emphasis on Career counselling programmes	In the Academic year 2023-24, College has organized 09 career counselling programmes.
4.	Emphasis on skill development/job-oriented programmes	IQAC has discussed in Advisory Committee meeting for future action.
6.	College must be more focussed on setting its Vision and Mission statements and has to make a good linkage of missions for reaching the goals	During preparing Vision and Mission statements, IQAC, Departments will take more
7.	Department should choose more skill-oriented courses, field-oriented studies for the students.	Departments are directed towards more skill-oriented courses, field-oriented studies for the students.
8.	Microphone and white board to be installed in the big sized class rooms.	The big sized class rooms are equipped accordingly
9.	Initiation of skill-development programmes	Skill-development programmes are designed in better ways.
10.	Framing of more number of Add-on courses focussing the employability opportunity of the students.	Twenty-eight Add-on courses are introduced during 2023-24 sessions.
11.	Soil and water testing process be developed for making the outreach programmes in serving the society	'Kissan Mitra Cell' is activated in this regard. Chemistry department be equipped in the forth coming year.
12.	Students be encouraged for preparation of competitive examinations	College 'Competitive Cell' organised a coaching for JAM examination and number of students get benefit of that.
13.	Initiative should be taken for minor/major research projects	Initiatives by Research & Development Committee are satisfactory.
14.	Students will be encouraged in in-house projects/internship/field survey for experimental learning	Imitative of experimental learning is in process.
16.	Departments are requested to be more concerned about their SWOC analysis	Analysis of SWOC be more focussed.
17.	Records of student progression from UG to PG be maintained	Records of 'Graduate attributes', 'Student progression' and rank holders be maintained very seriously to betterment of outcome based learning.

Principal  
Katwa College  
Katwa, Purba Bardhaman  
10/08/2024

01/10/2024

Signature of the IOAC Coordinator

Coordinator  
IQAC  
Katwa College

01/10/2024

Signature of the Principal

Principal  
Katwa College



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Sl. No.	Item/ Topic	Action Taken
18	Faculty members should be encouraged to published their Research Articles in the UGC care listed Journals	'Research and Development Committee' is trying to give more emphasis on it.
19	Publication of Book or Book Chapters with ISBN	Faculty members are inspired for publication of Book, Book Chapters, etc. College has an authorised Publication House (Katwa College Publication House) bearing ISBN number to publish new book.
20	Logbook for each equipment/computer users be maintained and students must be equipped with the knowledge/knowhow to handle the instruments.	Some of the departments are maintaining the Logbook properly.

#### Opportunities for Improvement

The College can easily raise the bar of its achievement if the following points are taken care of:

- ✓ Recognition for establishment of Research Centre
- ✓ More initiatives in publishing UGC Care list journals
- ✓ Innovations in teaching-learning
- ✓ Set up an Incubation Centre
- ✓ Initiation of job-oriented programmes
- ✓ Designing application-oriented Add-on courses
- ✓ Focussing on implementation of strategies for Sustainable Development Goals

#### 13. General Conclusion

- The College has good ambience of teaching-learning process.
- Student discipline is satisfactory.
- Stands out as an institution of academic excellence.
- Emphasis on skill development/job-oriented programmes

*Principal*  
Principal  
Katwa College  
Katwa, Purba Bardhaman  
10/08/2024

*Coordinator*  
01/10/2024

Signature of the IOAC Coordinator

Coordinator  
IQAC  
Katwa College

*Principal*  
01/10/2024

Signature of the Principal

Principal  
Katwa College



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#### 14. Declaration

I agree with all the recommendations and observations mentioned in this report.

Date: 10/08/2024


Place: Katwa College


Katwa, Purba Bardhaman

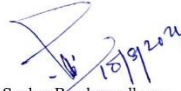
  
Signed by  
College Principal with Seal  
10/08/2024  
Principal  
Katwa College  
Katwa, Purba Bardhaman

#### 15. Gratitude

The Committee members feel honoured and take this opportunity to express sincere thanks and gratitude to the College authorities for being invited to conduct the audit. They would also like to express their heartfelt thanks to all the faculty members and support staff for their wholehearted cooperation along with the hospitality that has been extended during the audit.

  
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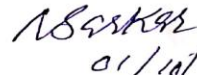
  
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01/10/2024

Signature of the IOAC Coordinator

Coordinator  
IQAC  
Katwa College

  
01/10/2024

Signature of the Principal

Principal  
Katwa College